

November 30, 2015

Bombay Stock Exchange Ltd.  
1<sup>st</sup> Floor, New Trading Ring,  
Rotunda Building, P.J. Towers,  
Dalal Street, Fort  
Mumbai – 400001

**FAX NO. (022) 2272-2037 / 2039 / 3121**

The National Stock Exchange of India Ltd.  
Exchange Plaza, C-1,  
Block –G, 5<sup>th</sup> Floor,  
Bandra – Kurla Complex  
Bandra (East)  
Mumbai – 400051

**FAX NO . (022) 2659-8120 / 8235 / 8237**

The Calcutta Stock Exchange Association Ltd.  
7, Lyons Range,  
Kolkata – 700001

**FAX NO. (033) 2210-4492 / 4500 / 2223**

Dear Sirs,

Sub: SEBI (Listing Obligations & Disclosure Requirements)  
Regulations, 2015 (Listing Regulations)

With reference to the SEBI (Listing Obligations & Disclosure Requirements) Regulations, 2015 (Listing Regulations), effective from December 1, 2015, the Company has :

1. Adopted and approved the following policies :
  - a. Policy for Disclosure of Event/ Information and Determination of the Materiality pursuant to Regulation 30 (4) (ii) of the Listing Regulations.
  - b. Preservation of Documents and Archival Policy (pertaining to documents and records required to be maintained under the Listing Regulations) pursuant to Regulation 9 and 30 (8) of the Listing Regulations.
2. Authorised the Key Managerial Personnel of the Company, being the Managing Director, Wholtime Director and the Company Secretary of the Company, severally and jointly, for the purpose of determining the materiality of an event or information in accordance with the criteria as enumerated and make disclosures to the Stock Exchange.

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The Contact details of the Company Secretary (also the Compliance Officer), who shall act as the coordinator for the above purpose, is given as herein below :

Mrs. Tehnaz Punwani  
Company Secretary (also the Compliance Officer)  
Eveready Industries India Limited  
1, Middleton Street, Kolkata – 700071  
Phone : 033 2288 3950 / 4436  
Fax : 033 2288 4059  
Email : [tehnazpunwani@eveready.co.in](mailto:tehnazpunwani@eveready.co.in)

The abovementioned policies and contact details have also been uploaded on the website of the Company.

This is for your information and record.

Thanking you,

Very truly yours,  
**EVEREADY INDUSTRIES INDIA LTD.**

  
(T. PUNWANI)  
**SENIOR GENERAL MANAGER – LEGAL  
& COMPANY SECRETARY**